

# planning *checklist*

## 6-12 MONTHS

- Announce your engagement
- Pick the date
- Select a venue for the ceremony and reception
- Develop a budget, taking into consideration family contributions
- Start the guest list process
- Create a wedding notebook
- Plan on attending local wedding shows
- Select your wedding party
- Hire a wedding planner if desired
- Book an officiant
- Research and interview photographer, videographer and entertainment such as musicians and deejay
- Research caterers and florists
- Start shopping for a dress
- Create a wedding website
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- \_\_\_\_\_
- \_\_\_\_\_

## 4-6 MONTHS

- Send save-the-date cards
- Reserve a block of hotel rooms in varying price ranges for out-of-town guests
- Choose a gift registry
- Select the invitation style and determine the proper wording
- Order gown and veil
- Shop for bridesmaids' dresses

- Determine what the groom and groomsmen will wear
- Discuss ceremony ideas and wording with officiant
- Book honeymoon and make travel arrangements
- Purchase wedding rings
- Select baker and confirm wedding cake and decorations
- Reserve rental equipment (tent, chairs, tables, etc.)
- Schedule tastings menu with selected caterer
- Finalize floral arrangements
- Select playlist with your band or deejay
- Arrange transportation
- Order personalized napkins and wedding favors
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- \_\_\_\_\_
- \_\_\_\_\_

## 2-4 MONTHS

- Finalize guest list
- Invite friends and family to give toasts
- Select hair stylist and makeup artist
- Consider teeth whitening
- Sign up for dance classes
- Finalize menu
- Arrange rehearsal dinner
- Mail invitations eight weeks prior to the big day
- Update your wedding website
- \_\_\_\_\_
- \_\_\_\_\_

planning *checklist* (continued)

## ONE MONTH

- Organize RSVPs and contact guests who haven't responded
- Get marriage license
- Try on wedding dress with shoes for final fitting
- Assign seating for reception
- Finalize music list
- Check wedding party members' attire
- Practice your first dance
- Find someone to watch your home or feed pets during honeymoon
- Review "must have" shots with photographer and videographer
- Begin writing thank you notes for early wedding gifts
- Write vows and toasts
- Update your registry
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- \_\_\_\_\_
- \_\_\_\_\_

## 1-2 WEEKS

- Confirm final guest count and wedding day schedule with all vendors
- Confirm all transportation arrangements
- Confirm times and locations for photo sessions
- Share wedding day schedule with attendants and family members
- Book a spa treatment
- Meet with stylist to confirm final day appointments

- Organize wedding dress, shoes and all accessories, including jewelry and bridal emergency kit
- Pack for wedding night and honeymoon
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

## THE DAY BEFORE

- Prepare payment envelopes for vendors and determine how they will be given out
- Rehearse ceremony with officiant and wedding party
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- \_\_\_\_\_
- \_\_\_\_\_

## ON YOUR WEDDING DAY

- Give yourself plenty of time to get ready
- Eat a nutritious breakfast and drink plenty of fluids
- Have fun and enjoy the biggest celebration of your life!
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- \_\_\_\_\_
- \_\_\_\_\_

## AFTER YOUR WEDDING

- Write thank you cards promptly
- Have your gown cleaned and preserved
- Share your wedding stories and photos with *Pacific Coast Weddings!*